

The University of Kansas
Educational Leadership and Policy Studies
ELPS 895 Building Leadership Field Experience
Activity Log Summary – Leadership Activities

Date	Activity	Hours
01/16 - present, Quarterly meetings	District Leadership Team: Review all information pertaining to community, school, and student achievement. Monitor ongoing progress in school improvement process, discuss changes and additions, adjust timelines, communicate successes and challenges, etc. (collaborative)	5
April 2-4, 2016	ASCD Conference: Attended many sessions on leadership with world renown authors like Manny Scott, Carol Dweck, and Todd Whittaker, networked with administrators around the world, and reviewed/reflected about many leadership resources (Atlanta, GA)	15
Starting in 08/16, One week, each month	Bus Duty: Release students from busses, greet children, manage bus issues, beginning and end of school day	6.25
August 2016	District Technology Team: Discussed short and long term technology plan, reviewed timeline, made revisions and additions, discussed current and future challenges, and made financial decisions based on plan and data (collaborative)	2
November 2016	KANAAE Conference & Round Table Discussions: Attended inspirational reflections from Bill Snyder and others discussing leadership, education, and character; discussed important educational policy with legislators, and networked with other building leaders	7
December 2016	Greenbush Conference: Attended “So You Want to Be A Principal” conference, took notes, participated in problem-solving scenarios, created resume, reflected about application and interview process, networked with other building leaders	7
January 2017	Faculty Meeting: Prepared material (CHAMPS initiative), distributed resources, and discussed short and long term plans for implementation in August 2017	1.5
January 2017	School Board Meeting: Attended and took notes, had a follow up meeting with mentor about how he prepares, what his responsibility is during the meeting, and how information is processed after the meeting	3.5
Ongoing	Book Study: Read “Tribal Leadership”, took notes and reflected, discussed with cohort and mentor	4
Ongoing	Book Study: Read “Start with Why”, took notes and reflected, discussed with mentor	4
Total Hours for this Page		55.25